

<b>Assessment of:</b>	Black Rocks Orienteering		
<b>Location:</b>	Mount Cook	<b>Date of assessment:</b>	February 2021
<b>Completed by:</b>	Bernard Müller	<b>Expiry Date:</b>	February 2022
		<b>Extra Arrangements</b>	Leader pack with spare water, spare warm clothing/ coats, Group Shelter, Mobile Phone Added to Maps

<b>Hazard</b> (something with the potential to cause harm)	<b>Risk</b> (how could the hazard cause harm, and who could it harm)	<b>Control Measures</b> (what is required to reduce the risk)	<b>In Place</b> (Y/N)	<b>Action Required</b>	<b>Action Owner</b>	<b>Residual Risk</b> (assuming all controls in place; Low, Med, High*)
Falls, drowning.	Injury, Death Participants	<ul style="list-style-type: none"> <li>• Leader experienced of walking in terrain and of leading groups.</li> <li>• Route researched and pre-walked – significant hazards (cliffs, water hazards, quarries, etc) avoided or carefully assessed.</li> <li>• Spotting &amp; assistance provided as required</li> <li>• Weather forecast obtained and conditions monitored; route changed if necessary.</li> </ul>	Y Y Y Y	Ongoing assessment by leader at start and during activity.	Leader & Activities manager	LOW
Getting Lost	Injury Participants, Leader	<ul style="list-style-type: none"> <li>▪ Leader has sufficient navigational skills.</li> <li>▪ Group size as low as possible and sufficient</li> <li>▪ Large groups are best split into small groups each with competent leader.</li> <li>▪ Head counts.</li> <li>▪ Briefing of pupils and staff on what to do if separated.</li> </ul>	Y Y Y	Leader competence assessed	Activities manager	LOW

**Low** = Slight injury or minor ill health / It is highly unlikely that the harm would occur

**Medium** = Serious Injuries or significant health effects / There is a likelihood that harm may occur;

**High** = Major death, major injury (RIDDOR) or irreversible health damage / There is a high likelihood that harm will occur.

Hazard (something with the potential to cause harm)	Risk (how could the hazard cause harm, and who could it harm)	Control Measures (what is required to reduce the risk)	In Place (Y/N)	Action Required	Action Owner	Residual Risk (assuming all controls in place; Low, Med, High*)
Injury, illness or emergency away from immediate help.	Injury, Death Participants, Leader	<ul style="list-style-type: none"> <li>▪ One leader with each group first aid trained.</li> <li>▪ First aid kit.</li> <li>▪ Information about pre-existing medical conditions and medication carried.</li> <li>▪ Leaders are briefed and have planned emergency procedures.</li> <li>▪ Communications arranged.</li> </ul>	Y Y	Pre-planning of emergency procedures and communications.	Leader	LOW
Exposure to extreme weather – cold, wet, heat and sun.	Injury/ Death Participants, Leader	<ul style="list-style-type: none"> <li>• Daily weather forecast obtained.</li> <li>• All participants have suitable footwear, clothing and equipment to match expected conditions.</li> </ul>	Y Y	Parents and leaders given a pre-visit kit list Activity leader to assess on day	Activity leader	LOW
Inadequate supervision.	Minor injury/death to participants	<ul style="list-style-type: none"> <li>▪ Ratio of leaders to participants controlled to effectively manage the group.</li> <li>▪ Safety brief given to all participants taking part in the activity.</li> <li>▪ Ask teachers/ adults to help supervise the group.</li> </ul>	Y Y Y	Activity leaders to assess with each individual group & change session if deemed unsafe	Activity leader	LOW

**Risk Assessment checked by H&S or Line Manager**

Name: Steve Turner CEO

Date: 9<sup>th</sup> April 2021

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