



Assessment of: **Glamping Pod Fire Risk Assessment**

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Reviewed: 11/04/19, 17/01/22

Next Review Date: January 2024

Hazard <i>(something with potential to cause harm)</i>	Risk <i>(How could hazard cause harm and to whom)</i>	Control Measures <i>(What is required to reduce risk)</i>	In place <i>(Y/N)</i>	Action Required	Action Owner	Completed <i>(Date)</i>	Residual Risk <i>(low/medium/high)</i>
Combustible materials in High Risk Areas	Fire – Burns, scolds, smoke inhalation, Death. Risk To All.	- No combustible materials to be stored in next to Switch Board (located outside)	Y				LOW
		- High Risk Areas checked monthly to ensure clear of debris and combustible materials	Y				
		- Service of all electrical wiring in schedule with regulations.	Y				
Fire Exits not waymarked	Not easily able to identify Escape Route to safety. Leading to burns, smoke inhalation and/or Death. Risk To All	- Emergency Light on Smoke detector checked weekly.	Y				LOW
		- Monthly checks to ensure Battery is functioning on Smoke detector.	Y				
		- Fire Assembly Point clearly marked in grounds to waymark guests to safety.	Y				
		- EML lights provided on the external perimeter of the	Y				

		<p>building to aid escape at night time.</p> <ul style="list-style-type: none"> - Escape routes marked clearly on the information notice board located in the bedrooms. - Photoluminescent Way Markers in place above the door to clearly identify escape route even in darkness. - Fire Drills carried out to ensure the Escape route way markers are working correctly - minimum of 2 per Annum 	<p>Y</p> <p>Y</p> <p>Y</p>				
<p>Fire Exits obstructed or quick access malfunctioning</p>	<p>Inability to escape the building easily. Leading to trips, falls and potentially smoke inhalation, burns and/or death.</p> <p>Risk To All</p>	<ul style="list-style-type: none"> - Main door fire exit needs to be kept clear at all times and not to be obstructed. - Any obstructions quickly removed from fire exit route. -Single action door handle provides quick exit of the Pod in the event of an emergency - Escape routes free from Slipping hazards. - Main Door opens in the direction of travel. 	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>				LOW

		- Alternative Escape Route Provided through the Back Window	Y				
Electrical Fires – e.g. faulty wiring, bedroom heaters, guest’s portable electrical equipment	Fires leading to burns/scolds/Smoke inhalation and/or death To All	- All Portable Equipment is PAT tested annually and recorded - Pod Wiring inspected in line with building regulations - No Daisy-Chaining extension cables to be used. max load should not exceed 13A - Only low voltage USB charge points located in the Pods. - Flex runs in safe places where will not be damaged -esp. to the towel heater - Towel heaters are located in each Pod -ensure in good state of repair. - Only tools and electrical equipment that belong to Mount Cook should be used by Staff. Other equipment that is not PAT tested should be visually checked before use to ensure wiring and flex are in good condition.	Y Y Y Y Y Y				LOW

<p>Storage of Flammable Liquids</p>	<p>Accelerant for potential fires.</p>	<ul style="list-style-type: none"> - As standard no flammable liquids are stored within the Pods. - Any flammable materials should be stored in nominated cupboards, preferably metal to reduce the risk of fires. - Flammable liquids should be stored in suitable containers with accurate labelling / description of contents. - Flammable materials are not to be left in public domain and staff should be vigilant when using such chemicals as White Spirit, paint thinner or some paints. 	<p>Y Y Y Y</p>				<p>LOW</p>
<p>Inadequate provision of firefighting equipment</p>	<p>Staff/ guests unable to fight a fire and escape the Pods</p>	<ul style="list-style-type: none"> - Fire Extinguishers are not provided in the Pods as standard due to size and occupancy of the Pods. - Communal Fire Extinguisher point to be established in the middle of the Pod area to enable firefighting. 	<p>Y Y</p>				<p>LOW</p>

<p>Smoke Detector Failure</p>	<p>Risk To All - unaware of potential danger – Could lead to Burns/ Scolds/ Smoke Inhalation and/or Death</p>	<ul style="list-style-type: none"> - Smoke Detector Checked Monthly to ensure sounder is working correctly and can be heard by guests/staff. To be recorded in Fire Log Book. - Faulty / damaged Detectors are identified and changed immediately. - Smoke detectors located in every Pod. - Walkie-Talkie located within the Centre Building to enable staff within the Centre to be made aware of Emergency. Guests notified of procedure during safety talk. - Wireless Smoke Detectors fitted within all Pods which cascade signal, i.e. if one sensor is activated then all will be activated. Including one in Duty Manager’s room to alert centre staff 	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>				<p>LOW</p>
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<p>Inadequate Training for operators</p>	<p>Confusion for guests/ Contractors and staff – leading to crush Injuries, burns, smoke inhalation and/or Death</p>	<ul style="list-style-type: none"> - All Staff giving Fire Training when inducted. - All Front of House Staff given Full Fire training to be able to deal with an emergency when lone working whilst on overnight duty. - Staff signed off when received training in Fire Log Book - Refresher training given every 3 months to keep staff up to date. - Fire Alarm system monitored Externally by Custodian to ensure there is a fall-back. - All groups of Young/Vulnerable People are given safety brief to ensure they understand the Fire Emergency Evacuation Procedure - Safety notice board on back of bedroom door for all overnight guests 	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>				<p>LOW</p>
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